



# St. Charles Catholic School Council Meeting Minutes

<b>MEETING:</b>	St. Charles Catholic School Council Meeting
<b>DATE:</b>	Thursday May 10, 2018
<b>TIME:</b>	6:00 P.M.
<b>LOCATION:</b>	St. Charles School Library

**IN ATTENDANCE:**

**REGRETS:**

Cassie Medve-Racine, Principal  
 Jaimee Bonigut, Chair  
 Elizabeth Toffelmire, Vice Chair  
 Frederica Harvey, Secretary  
 Izabela Haptas, Non-Teaching Rep.  
 Shirley Boccia, Teaching Rep  
 Melissa Kanyo, Teaching Rep.  
 Melanie Orlandi

Shameran Yousif, Treasurer

<b>SUBJECT</b>	
1.	<p><b><u>Call to Order -</u></b></p> <p>Principal Cassandra Medve, called the meeting to order at 6:05 p.m. and chaired the first part of the meeting and greeted all in attendance.</p> <p>Opening Prayer – Meeting Prayer</p> <p>Meeting was then transferred to Chair Jaimee Bonigut.</p>
2.	<p><b><u>Approval of Minutes of Previous Meeting</u></b></p> <p>The group reviewed minutes for previous meetings dated March 1, 2018 and approved as circulated.</p> <p>Moved by: Elizabeth Toffelmire          Seconded by: Melissa Kanyo  <i>“Carried”</i></p> <p>Minutes will be posted for school community to review.</p>

3.

**Principal's Report**

Projected Year 1 number for 2018 - 2019 30; we are very close to that number! If you know of anyone moving into the area, please encourage him/her to register ASAP. School enrollment affects staffing levels. Current population: 193 students Gr. 8 students graduating: 20 students Registration Packages: 32 students Projected Enrollment: 205 students

**Enrollment & Staffing:**

Number of registration packages handed out per grade:

JK	21
SK	2
Gr 1	3
GR 2	1
GR 3	0
GR 4	3
GR 5	1
GR 6	0
GR 7	0
GR 8	1

**Catholic Education Week** : A wonderful week celebrating the gift of Catholic Education:



Monday May 7	Tuesday May 8	Wednesday May 9	Thursday May 10	Friday May 11
Remembering the Promise	The Promise is Within You	Praying the Promise	Living the Promise	Proclaiming the Promise
<p>9:15 am <b>Morning Liturgy</b> – School Gym</p> <p>Throughout the Day: School Yard Clean Up</p>	<p>1:00 pm <b>Volunteer Lunch</b> (Invitations have been sent home)</p> <p>2:00 - 2:45 pm <b>Math Open House</b> Parents are invited to come see what happens when small groups work together and problem solve in Math! Parents are asked to sign in at the office and will be permitted to visit classes beginning at</p>	<p>8:30 – 8:45 am <b>Walk'n'Wheel Wednesday!</b></p> <p>Students are encouraged to take the bus, bike, or walk to school. Member(s) of Bradford council and South Simcoe Police will be at the school to greet students.</p>	<p>2:15 pm <b>Walk for Social Justice</b></p> <p>**Be sure to sign the Neighbourhood Walk Permission form on School-Day**</p>	<p>11:35 am <b>Living Rosary</b> – School Gym</p> <p>2:30 pm Walk for Social Justice Rain Date</p>

**School Yearbook:**

82 copies of the yearbook were ordered! Submitted on Monday May 7.  
Delivered by June 22<sup>nd</sup> .

**Math PLC:**

Members of our staff participated in a math professional learning community. Focused on “Math Talks” – this is a strategy of developing mental math strategies and number sense.

**Extra Curricular Activities:**

Currently softball – co-ed team coached by Ms. Haptas  
Track & Field – coached by Ms. Kanyo & Ms. Francisco (Ms. Haptas & Mr.Harris)  
Choir Continues – Ms. Gallo

**Graduation:**

\$1500 coming from CSCC – thank you for your support with Graduation

- (Awards engraving & take-home plaques - \$350)
- Graduate meals - \$700
- Breakfast – \$400
- Photo Booth - \$255
- Décor - \$150
- The amount that exceeds \$1500 provided by CSCC is covered by Gr. 8 Graduation fundraising and other school funds

**Calendar Updates:**

May 7 - 11 Catholic Education Week: Renewing The Promise  
May 10 CSCC Meeting  
May 16 Gr. 7 Vaccinations - Round 2  
May 16 Boys Ball Tournament  
May 18 Boys Ball Tournament Rain Date  
May 18 Choir @ Festival of the Arts - am  
May 21 Victoria Day - No School!  
May 23 – 28 EQAO  
June 1 PA Day - no school for students  
June 4 Mr. Harris & Ms. Hilton Class Trip to Wye Marsh  
June 6 Final School Mass  
June 8 Holy Trinity Band Visit  
June 8 Gr. 3 & 4 Students Swimming  
June 13 – 15 Gr. 8 Trip to Camp Onondaga  
June 13 Ms. Hilton Class Visit Orthodontist  
June 15 Gr. 3 & 4 Students Swimming  
June 21 Co-Ed Softball Tournament  
June 22 Graduation Day  
June 22 Gr. 3 & 4 Students Swimming  
June 25 Talent Show  
June 25 Report Cards go home  
June 28 Last Day of Class for Students  
June 29 PA Day – no school for students

4.	<p><b><u>Chair Report</u></b></p> <p>Chair J. Bonigut provided a breakdown of the QSP – 2018 Fundraiser. She advised the group that it is time to lay to rest this fundraiser as we have participated in the QSP Fundraiser for the past 3. This year’s total raised \$1,006.00. Thank you to all who participated and supported the school.</p>
5.	<p><b><u>Treasurer Report</u></b></p> <p>It was discussed that the agreement of the group that we would allocate 40% of the fundraising to long term goals and 60 % to short term goals for St. Charles.</p> <p>Items that were discussed were technology and accessories. – St. Charles Catholic School was gifted 13 iPads from the Simcoe Muskoka Catholic School Board, but the accessories that come along with placing these iPads in the classrooms require the protective cases and tubs for storage. The approximate costs for these accessories will cost \$400.00.</p> <p>Other suggestions were made as to where 60 % of the monies should be spent were:</p> <p>Document Camera approximate \$196.00  Reimbursement to Teachers at a cost of \$50.00 per classroom for items that teachers have bought throughout the school year.  Busing \$495.11 for bringing children to Church for the 2017-2018 school year.</p> <p>All members were in agreement of the expenditures listed above.</p> <p><b><i>Motion Moved by: Liz Gorzo-Toffelmire  Seconded by: Jaimee Bonigut</i></b></p> <p><b><i>“That St. Charles Catholic School Council authorize the expenditures as listed.”</i></b></p> <p><b><i>Carried</i></b></p> <p>A further discussion was had regarding the bussing costs for transporting the children to Holy Martyrs of Japan for the upcoming 2018-2019 school year.</p> <p><b><i>Motion Moved by: Liz Gorzo-Tollfemire  Seconded by: Jaime Bonigut</i></b></p> <p><b><i>“That the costs of \$10.00 per child be charged to each family for bussing costs for the 2018-2019 school year.”</i></b></p> <p><b><i>Carried</i></b></p>
6.	<p><b><u>Parish Report</u></b></p>

Jaimee Bonigut provided a brief report on the activities around Holy Martyrs of Japan. Vacation Bible School will be running through the week of July 23 to the 27<sup>th</sup> from 9:00 a.m. to 12:00 p.m. Further information should be directed to the parish office.

Saturday May 26<sup>th</sup> at 11:00 a.m. St. Charles Confirmandi will be celebrating their Confirmation. Bless our Confirmandi as they prepare and come with sincere desire to receive the Holy Spirit.

EDGE Youth Ministry meeting Mondays from 7:00 p.m. to 8:30 p.m. Grade 6-8 at the parish hall. There is no cost. The program is designed to help youth learn more about their Catholic faith and develop a personal relationship with Christ. Come and have fun in faith and fellowship and meet friends.

A Tour and Mass is being organized on June 2, 2018 at St. Michael's Cathedral Basilica. Costs is \$15.00 per person and will departing at 3:00 p.m. from Holy Martyrs of Japan and will be returning at 7:30 p.m. If you have any questions, please contact Tin at 905-775-4386.

Parish bulletins may be found on-line:

<https://holymartyrsfjapan.archtoronto.org/News-Events/Bulletin%20Library>

7: **Community Events**

Frederica Harvey provided some events that are taking place in BWG during the month of May and June and the summer months.

**Outdoor Movies**

The Town of Bradford West Gwillimbury presents Outdoor Movies sponsored by Summerlyn Dental. This features family friendly movies on a large screen under the stars.

Movies will be held on July 12, 26 August 9, 23, 2018

Some activities will begin at 8:00 p.m. with the movie scheduled to start at dusk.

Location: BWG library & Cultural Centre – West Lawn (425 Holland St. W.)

In the event of inclement weather location is the Bradford & District Memorial community Centre at 125 Simcoe Road.

<https://www.townofbwg.com/Pages/Community%20and%20Events/OutdoorMovies.asp>

**Splash Pads** will be opening June 1, 2018 throughout the Town.

**Music in the Park** – Thursdays July 5, 19, August 2 and 16, 2018

Time 7:00 -9:00 p.m.

Location BWG Library & Cultural Centre – West Lawn (425 Holland St. W)

Residents are welcome to bring lawn chairs, blankets and their own snacks and enjoy a free evening of music. Line-up has not yet been posted, but please check the website for details

<https://www.townofbwg.com/Pages/Community%20and%20Events/Music-in-the-Park.aspx>

### **Bradford Farmer's Market**

The Bradford Farmers' Market is located in the parking lot of the BWG Public Library every Saturday from 8am to 1pm. The 2018 outdoor season runs from May 26 to October 6.

Enjoy live music, meet local community groups, and find produce from the Holland Marsh and beyond including plants, flowers and herbs, honey, dairy products, maple syrup, cured meats, free-run eggs, baking, preserves, and well as a wide variety of seasonal fruits and vegetables, plus handmade arts and crafts.

Indoor markets are planned for every Saturday in November as well as December 1, 15 and 22 from 10am to 2pm. **Email:** [bradfordontariofarmersmarket@gmail.com](mailto:bradfordontariofarmersmarket@gmail.com)

**More Info:** <https://www.facebook.com/BradfordOntarioFarmersMarket/>

### **Summer Sock-Hop Friday June 22, 2018 8:00pm - 12:00am**

The public is welcome to kick off summer with a 50's & 60's dance at the Bradford Legion on June 22nd for \$15.00.

More Info: <https://www.facebook.com/events/114177292762346/>

#### **Location Details:**

#### **Bradford Legion**

115 Back Street  
Bradford ON L3Z 1W8 CA

### **Canada Day Celebration**

Sun, Jul 1, 2018 4:30pm - 10:30pm

**Location:** Bradford & District Memorial Community Centre 125 Simcoe Road

On July 1, 2018, visit the Town of Bradford West Gwillimbury as it celebrates Canada's 151th birthday at the annual Canada Day Celebrations.

The festivities commence at 4:30pm, at the Bradford and District Memorial Community Centre, and includes entertainment, music, food, the official ceremonies, and the presentation of the annual Civic Awards and closing with an amazing show of fireworks at 10pm.

Wear your red and white, join your neighbours and meet new friends as the whole community celebrates the nation's birthday.

**Carrot Fest** Saturday , August 18, 2018

**Location:** Downtown BradfordCommunity/Event

**Category:**

**Description:** Voted as one of the Top 100 events in Ontario by the Festival & Events Ontario for the last 8 years, Carrot Fest returns to Bradford West Gwillimbury for the 20<sup>th</sup> annual event! BWG's 2018 Carrot Fest will take place in the downtown area and at the Bradford & District Memorial Community Centre at 125 Simcoe Road on Friday, August 17 and Saturday, August 18. The event includes a large vendor market with hundreds of vendors, the Ontario Dock Dogs Association, Professional Wrestling events, BMX Stunt Shows, Kids Zone, live stage entertainment and more!

The black organic soils of the Holland Marsh make Bradford West Gwillimbury one of Canada's biggest carrot-producing regions and the 'Heart of the Vegetable Industry'. Carrot Fest is a celebration of the region's agricultural heritage, especially the role played by the carrot in the local economy. Carrot Fest is a way to bring the community together to celebrate, encourage participation and generate pride. What started as a merchant-based community has now developed into a historical event involving not only the residents, but people from the global community.

Visit [www.carrotfest.ca](http://www.carrotfest.ca) for more information.

Other activities held check websites for upcoming events:

Library Events: [http://www.bradford.library.on.ca/?page\\_id=32](http://www.bradford.library.on.ca/?page_id=32)  
[http://www.bradford.library.on.ca/?page\\_id=311](http://www.bradford.library.on.ca/?page_id=311)

Town of BWG Leisure Department Drop in Schedules  
<http://www.bwgleisurecentre.ca/>

8.	<p><b><u>Fundraising</u></b></p> <p>2018-2019 St. Charles Catholic School Committee discussed the upcoming school year and fundraising ideas. The upcoming school year requires that the application be completed and submitted to the Simcoe Muskoka Catholic District School Board before the end of this school year for approvals. We are permitted to have 2 major fundraising and 2 minor fundraising events.</p> <p>The group were presented with various ideas as follows: Major Fundraising Ideas:</p> <ul style="list-style-type: none"> <li>• Big Box of Cards - School makes \$11.00 per box sold</li> <li>• Chocolate: 53 percent of proceeds go back to the school</li> <li>• Rummage Sale</li> </ul> <p>Minor Fundraising Ideas:</p> <ul style="list-style-type: none"> <li>• Wendy's Night is consider</li> <li>• Baking fundraiser</li> <li>• Hanging Baskets</li> </ul> <p>Discussions regarding a Rummage Sale was had and decided that due to consultation and discussion with the school boards rules and regulations this fundraising idea did not meet the requirements of school board's policies. The rental fee of tables and the amount of work required did not seem to be feasible to the group to run such a fundraising campaign. The Associate Director at the Board advised that the facilities own by the board are to be used for not for profit. Another concern would be the gyms occupant load under fire regulations and the liability. The committee decided that the rummage sale would not be one of the major fundraising ideas due to its complexity.</p> <p><b><i>Motion Moved by: Frederica Harvey</i></b> <b><i>Seconded by: Liz Gorzo-Toffelmire</i></b></p> <p><b><i>"The fundraisers will be identified on the 2018-2019 application as following: 2 major fundraisers will be Greeting Cards and Chocolate Sales and the two minor fundraisers will be Wendy's and Baking."</i></b></p> <p><b><i>Carried</i></b></p>
9.	<p><b><u>Next Meeting Social</u></b></p> <p>The next meeting will be our annual social and held at Don Cherry's on June 12, 2018 at 6:00 p.m.</p>
10.	<p><b><u>Adjournment</u></b></p> <p>"Meeting adjourned at 7:35p.m."</p> <p><b><i>Motion to Adjourn: Jaimee Bonigut</i></b> <b><i>Seconded by: Shirley Boccia</i></b></p>



	<p><b><i>“Carried”</i></b></p>
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	<p><b>Closing prayer - Our Father</b></p>
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