



St. Charles Catholic School Council Meeting Minutes

MEETING:	St. Charles Catholic School Council Meeting
DATE:	Thursday November 23, 2017
TIME:	6:00 P.M.
LOCATION:	St. Charles School Library

IN ATTENDANCE:

REGRETS:

Cassie Medve-Racine, Principal Jaimee Bonigut, Chair Elizabeth Toffelmire, Vice Chair Frederica Harvey, Secretary Shameran Yousif, Treasurer Melissa Kanyo, Teaching Rep. Shirley Boccia, Teaching Rep. Lucy Dantas	Izabel Haptas, Non-Teaching Rep. Alyssa McCardle, Non-Teaching Rep.
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SUBJECT	
1.	<p>Call to Order The meeting and called the meeting to order at 6:05 p.m. and welcomed all in attendance.</p> <p>Opening Prayer – Meeting Prayer</p>
2.	<p>Approval of Minutes of Previous Meeting</p> <p>The group reviewed the minutes of the last meeting dated September 28, 2017. Errors and Omissions were noted and corrected. The minutes were received and approved as circulated.</p> <p>Motion to Approve the Minutes: Elizabeth Toffelmire Seconded by: Lucy Dantas Carried</p>
3.	<p>Principal's Report</p> <p><u>SMCDSB History Book Launch</u></p> <p>Ms. Medve provided a brief update on the wonderful event that was held on October 25th at the Holy Spirit Parish in Barrie. School Board Hosted for the book launch which documents and celebrates the rich history of Catholic Education at our board. A History of the Simcoe Muskoka Catholic District School Board and its Predecessor Separate</p>

School Boards, authored by renown historian Dr. Robert T. Dixon. The book examines the struggles and successes of our collective stories in Simcoe, Muskoka and Parry Sound.

There was a celebration of Eucharist followed by remarks and commissioning and reception.

Remembrance Day Service

We recognized Remembrance Day with a poignant liturgy, which included guests from the Danube Centre. We hosted a tea for the senior citizens following the liturgy. Our intermediate students were wonderful ambassadors.

Extra-Curricular Activities

Cross-country and soccer teams participated in their final tournaments, both having a great time and showing wonderful St. Charles spirit!

Learning beyond the Classroom with the kindergarten students visiting Brooks Farms.

The Intermediate boys and girls Volleyball Tournament took place on November 22 and provided both teams provided great representation of St. Charles at this Tournament. The girls' volleyball team came in second place in their tournament!

The Spirit Committee ran our first spirit assembly on Tuesday! They will be instrumental in planning and running the Christmas Concert.

The robust choir has sung at two masses and the retirement celebration for Sister Jean.

Scholastic Book Fair

Book fair was held during November 15 – 20th. St. Charles has surpassed its goal.

Sold \$3446.25, which turns into:

- \$542 products from the book fair shelves
- \$300 in Scholastic Credits to be used on Minds Up Curriculum
- \$453.91 in cash to be spent on Sivlerbirch books and other books not available through Scholastic (e.g. Land of Stories, Harry Potter, etc.)

Spirit Wear

Sold approximately \$1700 worth of Spirit Wear. Order are expected to arrive the week before Christmas.

Parent/Teacher/Student Interviews:

Progress reports went home with students on November 15th. Parent-Teacher conferences were held on the evening of the 16th from 3:30 p.m. to 8:00 p.m. and during the day of November 17th. We used parentinterview.com again to sign up for interview times. The process went very smoothly and great feedback from families and teachers alike.

We Scare Hunger

Ms. Medve took the opportunity to thank all of you who have generously donated non-perishable food items for our We Scare Hunger food drive. The spirit and generosity of our school community is second-to-none. We are very fortunate and should be so proud of our generosity.

Goal: 500 items

Brought in: 917 items

Reward: Staff Karaoke! This took place on Tuesday.

Christmas Concert

The 2017 Christmas Concert is planned for Thursday December 14 at 6:30p.m. Doors will open at 6:00 p.m. and students are asked to arrive at 6:00 p.m. and go to their classes. Teachers will be communicating directly with families regarding acts, costuming, etc.

December 12th will be the rehearsal and anyone unable to attend on the 14th may attend to watch the rehearsal.

Supporting Families in need

Ms. Medve spoke to the group about raising money to support families in need. It was decided that we donated whatever is made through Chip sales.

Up Coming Dates

Nov 28 Dairy Farmers of Ontario Presentations

Dec 3 Beginning of Advent

Dec 5, Advent mass at Holy Martyrs of Japan Parish at 9:30 a.m.

Dec 6th Wendy's night 4:30 – 7:30p.m.

Dec 12 Christmas Concert Rehearsal

Dec 13 Grade 8 Tiger day at Holy Trinity

Dec 14 St. Charles Christmas Concert

Dec 15 Gr 7 & 8 Science Team Olympics at St. Marie of the Incarnation

Dec 15 Last day to send in donations Toy Drive/Coats for Kids

Dec 18 School Trip to Cineplex in Newmarket to Watch "Star"

Dec 22 Last day of school before Christmas Holidays

	<p><u>Chair Report</u></p> <p><u>Coats for Kids:</u></p> <p>St. Charles is collecting Coats for kids but not limited to just coats and snow pants we are also accepting hats, mittens and scarfs for the community.</p> <p><u>Christmas Toy Drive:</u></p> <p>The Christmas Toy Drive is well on its way and donations may be dropped off at the school during the Christmas Concert and will be supporting the Simcoe County Paramedics. All toys that are donated in Bradford will be distributed to families in the Bradford Community.</p> <p>Due date for donating will be December 15th, 2017.</p>
5.	<p><u>Treasurer Report</u></p> <p>A brief report as provided that currently we have \$3009.10 and of this total we still have an expenditure of \$1000.00 to pay for bussing to the Church.</p> <p>Christmas Card sales during Parent Teacher Interview dates brought in \$112.00 and the sale of the fall mums in September brought in \$275.00.</p> <p>It was discussed that we need to decide as to the percentages that we would like to allocate to long-term goals and percentage to the short-term goals.</p>
6.	<p><u>Parish Report</u></p> <p>Jaimee Bonigut Parish Representative provided a brief update on Parish News.</p> <p>Mom's group all welcome on Saturday December 2, 2017 from 10:00 a.m. to 12:00 p.m. in St. Therese Meeting Room.</p> <p>Confirmation and Communion information packages are available.</p> <p>Reconciliation December 7, 2017 at 7:00 p.m. Confession will be heard on this day in Portuguese and Dec 14, 2017 at 7:00 p.m. Parish Reconciliation.</p> <p>Edge Ministry is a youth ministry program designed to help youth learn more about their Catholic faith and develop a personal relationship with Christ. Grades 6-8 on Mondays 7-8:30 p.m. The program is being very well received by the community.</p> <p>The Parish will be trimming the tree on December 16th from 10:00 a.m. to 4:00 p.m.</p>

	<p>Mass and Caroling at Bradford Nursing Home on December 19th, 2017 from 2:00 to 3:30 p.m. All parishioners are welcome to celebrate mass and help bring Christmas cheer.</p> <p>Parish bulletins may be found on-line: https://holymartyrsofjapan.archtoronto.org/News-Events/Bulletin%20Library</p>
<p>7.</p>	<p><u>Community</u></p> <p>Frederica Harvey provided a brief update of what is happening in the community. December 1st the Town of Bradford West Gwillimbury hosts a Celebrate Christmas wherein there will be tree lighting, crafts, free skate and pictures with Santa.</p> <p>December 31st the Town of Bradford West Gwillimbury hosts Family First Night with lots to do with the children on New Year’s Eve. There will be inflatable obstacles courses in the gymnasium, skating, crafts, swimming and fireworks at the end.</p> <p>The BWG Library has a calendar of fun activities for the family with storytime, drop-in lego club, family Saturdays. There are some activities that do have a cost associated and others are free events. All information can be found on the Bradford Library’s website: http://www.bradford.library.on.ca/?page_id=89</p>
<p>8.</p>	<p><u>Fundraising</u></p> <p>A discussion between members of the committee to ascertain the percentage of fundraising for Long Term Goals and Short Term Goals. Some examples of what a long term goal and short term goal could be such as a Chapel for the new school or Digital Marquee Sign. Short Term Goals could be guided reading books and technology accessories.</p> <p>Motion moved by Frederica Harvey Seconded by Melissa Kanyo “To allocate 40% of fundraised money to long-term goals and 60% to short-term goals.” Carried</p> <p>Fundraising ideas were also discussed amongst the group and suggestions were made. Ms. Medve reminded that we must follow the School Board’s policy with fundraising and ensure that all legislation is met with regards to licencing.</p> <p>Wendy’s Fundraiser scheduled for December 6th wherein 10% of all sales</p>

	<p>from Dine in and Drive Thru between 4:30 -7:30 are given back to St. Charles. Free coffee/tea and frosties are given out to the guests. The group discussed this fundraiser as being a very positive fundraiser and can be done multiple times during the school year.</p> <p>Movie Night was discussed by the group and was decided that it would be a great night out for families. Will definitely will set a date after Christmas. New Ideas brought forward:</p> <ul style="list-style-type: none"> • Silent Auction • Raffle for Gift Basket • 50/50 Ticket Sales • Pies and Tarts • Rummage Sale • Garage Sale <p>Further discussions on the various ideas and ultimately all fundraising must conform to Board’s Policy and Provincial legislation such as Raffle licencing. Frederica to provide information and contact person at the Town regarding the raffle licence procedure.</p> <p>Elizabeth Toffelmire brought forward information and samplings of The Pie Place fundraiser. It was suggested that the Pie Place Fundraiser would be a very easy fundraiser that can be done before Christmas. It was unanimous that this would be a great fundraiser to have before the Holiday Season begins. It was decided that the items would be sold at \$10.00 for each item. The forms would be sent home with a deadline of December 7th and distribution of the items will take place during the Christmas Concert on December 14th.</p> <p>Ms. Medve advised the committee that typically we look for two major fundraising events and it was mentioned the QSP fundraising event in the Spring has been successful for our school.</p> <p>Research is needed in determining if the other suggestions would be permitted by the Board and some research needs to be done.</p> <p>Motion Moved by Jaimee Bonigut and Seconded by Elizabeth Toffelmire “That money be allocated for the short term goals being guided reading books and technology accessory.”</p>
9.	<p><u>Next Meeting</u></p> <p>Next meeting to be held on Thursday January 18, 2018 at 6:00 p.m. in the Library.</p>

10.	<p><u>Adjournment</u></p> <p>Motion moved by: Melissa Kanyo Seconded by: Shirley Boccia "Meeting adjourned at 7:50 p.m."</p> <p>Closing prayer - Our Father</p>